

Groups Working with Children Self-Inspection Checklist

St. Barnabas Parish
P.O. Box 38
109 Crescent Hill Drive
Arden, NC 28704

Date: _____
Performed by: _____
Telephone: _____

	Satis- factory	Needs Improve- ment	N/A	Comments
1. Supervision:				
All student activities supervised.				
Catechists or Youth Supervisors arrive with or prior to children and continually supervise.				
Adequate number of adults to supervise children.				
Background checks have been performed on all adults working with children and recorded with parish staff.				
Adults working with children have attended Protecting God's Children Workshop and provided certificate to parish staff.				
2. Special Hazards				
Janitors' closets, chemical and equipment storage areas are locked to prevent student/child access.				
Children not allowed to move heavy furniture, tables, chairs, audio-visual carts, etc.				
Children not allowed to use paper cutters. Do you have chemistry, biology, or other similar laboratory? If so, has a safety check been made?				

	Satisfactory	Needs Improvement	N/A	Comments
3. Classrooms				
Staff instructed to report and remove broken furniture.				
Objects that may be accidentally swallowed have been eliminated.				
Bookshelves, etc., secured to walls.				
Area above all cabinets not used for storage.				
Student use of sharp, pointed and cutting tools restricted as necessary.				
Aisles and exits kept clear.				
Non-conductive plugs placed in unused electrical outlets.				

Signature of person performing this self-inspection:
